

# **HARQUAHALA VALLEY FIRE DISTRICT BOARD**

## **Minutes for Regular Meeting TUESDAY, AUGUST 15, 2017 6:00 PM**

The Harquahala Valley Fire District Governing Board (**HVFDB**) convened in a Regular Meeting on Tuesday, August 15, 2017 at 6:00 PM at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Board Clerk, Susan Combs advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

### **1. CALL TO ORDER**

Board Clerk Susan Combs called the Meeting to order at 6:05 PM; all in attendance reminded to sign the "sign in" sheet.

### **2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag of the United States was given by all in attendance

### **3. ROLL CALL OF BOARD MEMBERS**

Roll call conducted; those present were, Board Clerk Susan Combs, Stephen "Charlie" Kooistra and Board Chairman Charles "Chip" Main (via telephone); Larry Deneen and Leah Scott - absent; 3 of 5 board members present; also present: Chief Jeff McMenemy

### **4. CALL TO THE PUBLIC**

- None

### **5. APPROVAL OF MINUTES:**

#### **A. Regular Meeting of July 25, 2017**

All board members present acknowledged the archive of all meeting minutes aforementioned.

### **6. FINANCIALS**

#### **A. July 2017**

- Board Clerk Combs asked about the charges in "Overtime – misc". Chief advised that they are still having issues with the proper coding use with the payroll, thus the extra hours are being accounted for in this section.

Board Clerk Combs made a motion to approve the July 2017 financials, 2<sup>nd</sup> by Board Member Kooistra; Vote unanimous 3-0, July 2017 financials approved.

### **7. REPORTS AND CORRESPONDENCE**

- #### **A. Chief's report – Chief McMenemy goes over his prepared outline and answered questions of the board members as asked. (Please see attached copy of outline.)**

Topics as follows:

1. Audit Update
2. Budget update
3. Call Count
4. Grant update
5. Captains' project updates
6. Community Service
7. Truck update
  - Chief discusses the planned process for the coming budget – committee, time frames, planning, and board review/posting approval.
  - IGA with Glendale for possible purchase of secondary/back-up truck cost between \$7000 and \$15,000.
  - Received approximately \$120,000 in grant money so far.

## **8. BUSINESS**

- A.** Discussion and Possible Action re: Revision of military time compensation policy for future military reservist.
- Board Clerk Combs explained to Board Member Kooistra (who requested the item be tabled previous meeting to review further) the differences between the current wording of the policy versus what is being proposed so the District will be on the “same page” as all other public services and other agencies. After the explanation, Board Member Kooistra asked Chief if he was “something we need to do”, and Chief answered, “Yes”. Chief had explained that the Union board members were made aware of the change and were in agreement.

Board Chairman Main made a motion to approve the Revision of the military time compensation policy, 2<sup>nd</sup> by Board Clerk Combs; Vote unanimous 3-0, Revision approved – Chief directed to add to policy manual as amendment.

## **COMMENTS/CONCERNS FROM COMMUNITY/EMPLOYEES/BOARD**

- NONE

## **9. ADJOURNMENT** – Meeting adjourned at 6:16 PM

Minutes prepared by Board Clerk, Susan Combs, September 14, 2017.

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Susan Combs

**\*\*Anyone wishing an audio recording of this meeting may do so through the administration at the Harquahala Valley Fire District office.**