

# HARQUAHALA VALLEY FIRE DISTRICT BOARD

## Minutes for Regular Meeting MONDAY, NOVEMBER 14, 2016 6:00PM

The Harquahala Valley Fire District Governing Board (**HBFD**) convened in a Regular Meeting on Monday, November 14, 2016 at 6:00 PM at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Board Clerk, Susan Combs advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

### 1. CALL TO ORDER

Board Clerk Susan Combs called the Meeting to order at 5:59 PM; all in attendance reminded to sign the "sign in" sheet.

### 2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag of the United States was given by all in attendance

### 3. ROLL CALL OF BOARD MEMBERS

Roll call conducted; those present were, Susan Combs (Clerk), Stephen "Charlie" Kooistra, Charles "Chip" Main and Leah Scott; 4 of 5 board members present – absent Larry Deneen (Chairman); also present: Chief Jeff McMenemy

### 4. CALL TO THE PUBLIC

- None

### 5. APPROVAL OF MINUTES:

#### A. Regular Meeting of October 17, 2016

All board members present acknowledged the archive of all meeting minutes aforementioned.

### 6. FINANCIALS

#### A. September 2016

#### B. October 2016

- Board Member Kooistra notes that the continued use of overtime is the only item that concerns him.
- Board Clerk Combs notes that the use of overtime funds are being canceled out with the reimbursement from the wild land deployments of Fire Fighter George Denny, and now Fire Fighter Tony Haugen (to North Carolina with BR372)
- Board Member Main states that he spoke to Chief about a couple of issues off the record which will be "cleaned up".

Board Member Main makes a motion to approve the September 2016 and October 2016 financials, 2<sup>nd</sup> by Board Member Scott. Vote unanimous 4-0; September 2016 and October 2016 financials approved.

## **7. REPORTS AND CORRESPONDENCE**

- A.** Chief's report – Chief McMenemy goes over his prepared outline and answered questions of the board members as asked. (Please see attached copy of outline.)

Topics as follows:

1. Budget update
2. Call Count
3. Grant update
4. Captains reports
5. Miscellaneous updates
6. Community Service

- A couple items which were referred to during the discussion of the financials to be “cleaned up” will be reallocated as necessary and appropriate.
- Board Clerk Combs asks Chief that when he is completed reallocating/moving funds to document and share accordingly.
- Chief mentioned that there were potentially “2 serious buyers” for the old E371; negotiations continue.
- Board Member Main mentions that during the BBQ when the subject of merging fire districts came up, those in the discussion were not in favor of said merger.
- Wildland deployment of FF Tony Haugen and BR372 to North Carolina; could bring in approximately \$30,000 - \$35,000. Deployment also includes 2 members from Goodyear and 1 from Glendale.
- Board Member Main asked Chief if he foresees any more full time positions becoming available in the near future. Chief advised that not as of yet would those positions be available. Chief stated that in order for the additional full time positions to be implemented, we have to watch the environment for at least another year, as well as look at the possibility of another recession, which is expected in approximately 3 years. He notes that adding additional full time positions at this time would be tough to justify.
- Not noted on the Chief's Report document: the Fire Fighters helped Walmart with their Breast Cancer Awareness Day where the FF assisted them by cooking pancakes for their customers.
- Board Member Main asked Chief if the District could get some plaques or acknowledgement made for those vendors who donate items to the District as a “thank you”. Chief responded saying “Yes”, that we as a District could do something for them.

## **8. OLD BUSINESS**

- A.** Discussion and possible action re: Change prior board approval of open seat posting dates to read from December 1, 2016 to day of December's board meeting at 5:30 PM
- Chief McMenemy noted that is hoping to have the December board meeting on the 12<sup>th</sup> instead of the 19<sup>th</sup>.
  - Board Clerk Combs suggests that the posting date be Monday, November 28, 2016 instead of Thursday, December 1, 2016 in order to give those interested a full 2 weeks to submit their letters of interest.

Board Member Main makes a motion that the posting for the open board seats be from November 28<sup>th</sup> to December 12<sup>th</sup> so those interested have a full 2 weeks to submit their letters of interest, 2<sup>nd</sup> by Board Clerk Combs. Vote unanimous 4-0 – approved.

**9. NEWBUSINESS**

- B.** Discussion and possible action re: Acknowledgement and acceptance that Susan Combs has maintained board seat and new term will start on December 1, 2016.
- This item does not need any action as it is an acknowledgement and acceptance.

All board members present acknowledged and accepted that Susan Combs maintains board seat starting December 1, 2016.

- C.** Discussion and possible action re: Acknowledgement and acceptance that Larry Deneen and Charlie Kooistra seat term will expire at midnight November 30, 2016 and two open board seats will become vacant on December 1, 2016 and will remain open until the December's board meeting.
- This item does not need any action as it is an acknowledgement and acceptance.

All board members present acknowledged and accepted that Larry Deneen and Charlie Kooistra maintain board seats to expire November 30, 2016, at which time, their seats will be vacant until the December Board Meeting.

**COMMENTS/CONCERNS FROM COMMUNITY/EMPLOYEES/BOARD**

- None

**10. ADJOURNMENT** – Meeting adjourned at 6:51 PM

Minutes prepared by Board Clerk, Susan Combs, December 6, 2016.

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Susan Combs

**\*\*Anyone wishing an audio recording of this meeting may do so through the administration at the Harquahala Valley Fire District office. Audio recordings will be kept/archived and made available for a minimum of 6 months following the meeting date.**