

HARQUAHALA VALLEY FIRE DISTRICT BOARD

Minutes for Regular Meeting MONDAY, SEPTEMBER 26, 2016 6:00 PM

The Harquahala Valley Fire District Governing Board (**HBFD**) convened in a Regular Meeting on Monday, September 26, 2016 at 6:00 PM at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Board Clerk, Susan Combs advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

1. CALL TO ORDER

Board Clerk Susan Combs called the Meeting to order per request of Board Chairman Larry Deneen at 6:00 PM; all in attendance reminded to sign the "sign in" sheet.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag of the United States was given by all in attendance

3. ROLL CALL OF BOARD MEMBERS

Roll call conducted; those present were Larry Deneen (Chairman), Susan Combs (Clerk), Stephen "Charlie" Kooistra, and Leah Scott; 4 of 5 board members present – Charles "Chip" Main absent; also present: Chief Jeff McMenemy

4. CALL TO THE PUBLIC

- None

5. APPROVAL OF MINUTES:

A. Regular Meeting of August 22, 2016

B. Executive Session of August 22, 2016

All board members present acknowledged the archive of all meeting minutes aforementioned.

6. FINANCIALS

A. August 2016

- Board Clerk Combs notes that Office Manager Renee Haynes sent out an updated reconciliation of the Chase accounts due to items that had not been reconciled at the time when she sent out the initial copy of the financials.

Board Chairman Deneen makes a motion to accept the financials for August 2016, 2nd by Board Member Scott. Vote on August 2016 Financials: unanimous 4-0; August 2016 financials approved.

7. REPORTS AND CORRESPONDENCE

- A.** Chief's report – Chief McMenemy goes over his prepared outline and answered questions of the board members as asked. (Please see attached copy of outline.)

Topics as follows:

1. Budget update
2. Call Count
3. Grant update
4. Captains reports
5. Miscellaneous updates
6. Community Service

- Chief McMenemy discussed the continued deployment assistance for Wildland. Thus far FF George Denny has been deployed. The District is awaiting reimbursement payments.
- Board Member Kooistra asked Chief if the District has sent any equipment out on the Wildland deployments. Chief advised, that only personnel have been deployed, no equipment yet.
- Board Chairman Deneen asked when we receive the payment from Wildland, will the monies be seen in the budget under line item 4230-Wildland Revenue, and Chief answered, "Yes".
- Board Chairman Deneen asked if there were any "rules" as to how many smoke detectors are required to be in a home. Chief said that there are no regulations in Arizona, but it is standard that each room in a home have one.
- Board Chairman Deneen asked if the District would be able to sell some of the Harquahala Fire – Breast Cancer Awareness shirts. Chief said they would look into ordering some to sell hopefully for the Fire Prevention BBQ.
- Board Clerk Combs asked Chief about the information that was received by the Property Tax Oversight Commission, and asked for more detail and explanation as to what the letter was about; Secondary Review of Levy Limits. Explanation of the letter given by Chief and Joy Gomez – representative of the NHGP.
- Board Chairman Deneen asked if when the final report comes out, a copy could be acquired, Mrs. Gomez said that a copy will have to be given upon the District's request. She said that she would be willing to get with the Board and anyone from the community to go over the document.

8. OLD BUSINESS

None scheduled

9. NEW BUSINESS

- A.** Discussion and possible action re: Confirmation from Maricopa Count regarding cancellation of HVFD Fire Board November 2016 Election and Appointment of Candidates by Board of Supervisors (copy of letter attached).

- Susan Combs will automatically be on the Board following the 2016 Election being the only applicant who applied for election nomination. The Board will then have to appoint two other Board Members after the Election for the 2 remaining Board seats.
- It was explained to Board Chairman Deneen and Board Member Kooistra that their seats will be vacated during the November Board meeting. If they were still interested in continuing to sit with the HVFD Board they would have to submit Memorandums of Interest once the formal announcement to the Public was posted, which will be place on the agenda for the October 2016 Board Meeting.

- B.** Discussion and possible action re: Discussion to authorize sale of old Engine 371 if buyers meet a price that is greater than a set price established by the Board. Lower than set price would need Board approval.

- Chief explains to the Board that he is requesting that the Board come up with a monetary number as the base price for the old E371 for purchase. Any offers above that set number can be accepted by Chief without the approval of the Board. Any offers that are below the price established by the Board would have to be brought to the Board for approval.

Board Chairman Deneen makes a motion to give Chief McMenemy authority to sell old Engine 371 for base sale price of \$4000 or better, 2nd by Board Member Kooistra. Vote unanimous 4-0; Chief is authorized to accept offer of sale if the offer is \$4000 or better.

- C.** Discussion and possible action re: Acknowledgement of acceptance of annual agreement and amendment for Fire Chief Position.

Board Clerk Combs reads the employment agreement to all present (copy of Agreement Amendment attached to minutes).

All Board Members acknowledge Chief's acceptance of the annual agreement.

- D.** Discussion and possible action re: meeting discussion shared services with other fire districts.

Chief McMenemy discusses the potential of multiple fire districts in the state becoming being disbanded due to legal and legislative constraints putting such districts in a "shared services"/consolidation situation. The future potential is that there may be one fire district in Maricopa county, thus all types of items such as supplies (office, EMT, etc.) the districts would receive come from one main budget. This "mass" district would be run by one board, one Chief, and each district would be in a "burrow" situation (each district would be considered a "branch" of the "main" district). The list that was provided by Chief showed that the vast majority of the districts "in trouble" are at their tax levy caps, except Harquahala. He notes that for the other districts, this could be a good thing as it would help to bring down their tax levy, but since Harquahala is the lowest, it really wouldn't be a good thing for HVFD because it would raise the tax levy of the community. Chief advised that this "shared services" idea is not set in stone at this time, and that it is just currently in the discussion stages.

COMMENTS/CONCERNS FROM COMMUNITY/EMPLOYEES/BOARD

- None

10. ADJOURNMENT – Meeting adjourned at 6:46 PM

Minutes prepared by Board Clerk, Susan Combs, October 15, 2016.

Susan Combs

****Anyone wishing an audio recording of this meeting may do so through the administration at the Harquahala Valley Fire District office. Audio recordings will be kept/archived and made available for a minimum of 6 months following the meeting date.**