

HARQUAHALA VALLEY FIRE DISTRICT BOARD

Minutes for Special Meeting

MONDAY, JUNE 22, 2015

6:00 PM

The Harquahala Valley Fire District Governing Board (**HBFDDB**) convened in a Special Meeting on Monday, June 22, 2015 at 6:00 pm at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Chairperson Judy Henderson advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3)(4) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

1. CALL TO ORDER

Chairperson Judy Henderson called the Meeting to order at 6:00 PM

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag of the United States was given by all in attendance

3. ROLL CALL OF BOARD MEMBERS

Roll call conducted; those present were Susan Combs, Judy Henderson, (Chairperson), Charles Main; absent - Harry Thomas (Clerk), and Stacy Smith; 3 of 5 sitting Board Members present (quorum present)

4. CALL TO THE PUBLIC

- Mike Holiday (Fire Fighter) – President of the United Harquahala Valley Fire Fighters 4677: addressing the hiring of possible new Chief. Representing the Fire Fighters, FF Holiday states that they support Jeff McMenemy.
- Board Member Combs (as a member of the public) requested that Chairperson Henderson publicly apologize to Board Member Main due to her inappropriate and unprofessional comments made in written word via email. Chairperson Henderson apologized for putting in her resignation and rescinding it yet again, but as for the comments made, she refused to apologize. Board Member Combs stated that Chairperson Henderson is very rude and unprofessional.
- No other comments from the public.

5. REPORTS AND CORRESPONDENCE – N/A

6. EXECUTIVE SESSION

- A. Board members voted to go into Executive Session for Personnel Matters pursuant to A.R.S. 38-431.03 (A)(1), for legal advice pursuant to A.R.S. 38-431.03 (A)(3), and for instructions to attorney pursuant to A.R.S. 38-431.03 (A)(4) – re: discussion and interview(s) for possible interim of full time Fire Chief position; discussion for possible provisions of interim or full time Fire Chief employment agreement.

Board Member Combs requests of the Board that the Fire Fighters Union President, Mike Holiday and Secretary/Treasurer Tony Haugen be present for the (A)(1)

Motion made by Board Member Combs to adjourn to Executive Session; 2nd by Board Member Main. Vote passed 3-0. (Excused at 6:05 pm)

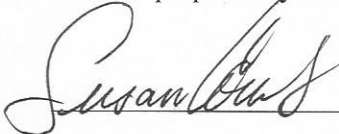
Public Session resumed at 10:02 pm.

7. BUSINESS

- A. Selection of Interim Fire Chief – Board Member Combs made a motion that Jeff McMenemy be offered the position of Interim Fire Chief in an “at-will” capacity. Chairperson Henderson requested the motion be amended to reflect Mr. McMenemy be offered position starting with 30+ hours a week and possession of Chief’s vehicle for response which Board Member Combs accepted; 2nd by Board Member Main. Discussion opened up to public. Vote passed 3-0. Board Member Main made a motion that Brenda Tranchina (HR Specialist) be given direction to contact Mr. McMenemy and prepare a letter of terms of employment which upon completion would be sent to and approved by Chairperson Henderson; 2nd by Board Member Combs. Vote passed 3-0.
- B. Employment Agreement – This item considered void due to Mr. McMenemy’s offer to be “at-will” and not contractual.
- C. Vacation Policy and corrective measures – Board Member Main made a motion that the Vacation Policy draft be accepted as written by Brenda Tranchina and that all corrections necessary to make all employees “whole” be made; 2nd by Board Member Combs. Vote passed 3-0
- D. Budget – Board Member Combs made a motion to table passing of budget until next Regular Meeting (to be held Monday, July 27, 2015) due to multiple errors that need to be corrected; 2nd by Board Member Main. Discussion – Multiple errors found by board members. Chairperson Henderson will make appropriate corrections and post for public review. Vote passed 3-0
- E. Resignation of Board Clerk, Harry Thomas – Board Member Combs made a motion to accept the resignation of Board Clerk Thomas; 2nd by Board Member Main. Vote passed 3-0
- F. Nomination & Vote for new Board Clerk – Board Member Main nominated Board Member Combs for the position of Board Clerk; 2nd by Chairperson Henderson; Board Member Combs accepts nomination. Vote passed 3-0

8. ADJORNMENT – Meeting declared adjourned at 11:08 pm by Chairperson Henderson

Minutes prepared by Board Clerk, Susan Combs, June 24, 2015.



Susan Combs

****Anyone wishing an audio recording of this meeting may do so through the administration at the Harquahala Valley Fire District office.**