

HARQUAHALA VALLEY FIRE DISTRICT BOARD

Minutes for Special Meeting

MONDAY, MARCH 9, 2015

5:00 PM

The Harquahala Valley Fire District Governing Board (**HBFD**) convened in a Special Meeting on Monday, March 9, 2015 at 5:00 pm at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Chairperson Judy Henderson advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3)(4) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

1. CALL TO ORDER

Chairperson Judy Henderson called the Meeting to order at 5:12 PM (meeting started late due to Renee Haynes, administrative manager absent due to illness and Fire Fighters had to go to her personal residence to retrieve keys to obtain the audio recorder).

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag of the United States was given by all in attendance

3. ROLL CALL OF BOARD MEMBERS

Roll call conducted; those present were Susan Combs, Charles Main, Judy Henderson, (Chairperson), Harry Thomas (Clerk), and Stacy Smith; all 5 sitting Board Members present

4. APPROVAL OF MINUTES – N/A

5. FINANCIALS – N/A

6. REPORTS AND CORRESPONDENCE – The governing board may not propose, discuss, deliberate or take action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter, or scheduling the matter for further consideration and discussion at a later date.

A. N/A

7. BUSINESS

A. Discussion and possible action re: Acceptance of Mr. Michael Long as HVFD Interim Fire Chief. Signing and Notarizing of the Interim Chief Employment Agreement – Michael Long was present for the meeting. Due to Renee Haynes (notary) not being present due to illness, Judy Henderson has an alternative notary after the conclusion of the meeting at 7:00 PM. Michael Long accepted the offer for employment as the Interim Fire Chief and agreed to all the stipulations outlined in the Employment Agreement as modified in

accordance to the previous meeting. Judy Henderson welcomes Interim Chief Long to the Harquahala Valley Fire District. Susan Combs asks Chief Long if he could submit to the board a schedule of his working hours, and how long it would take for him to have them available. Chief Long said that he plans on being onsite tomorrow (Tuesday, March 10, 2015), and could have them ready by then. Susan Combs asked Chief Long if he would email his schedule upon completing it, and he responded, "Yes." Judy Henderson asks if there are any other questions that the Board or the public would like to ask Chief Long. Stacy Smith comments that she is happy he is here with the department, and is looking at moving forward. Harry Thomas comments that he is glad Chief Long is here, that he likes his experience, and is ready to move to the next step. Stacy Smith shares with Chief Long and the public some information received via email from Brenda Tranchina (HR specialist) regarding information on a past employment. Judy Henderson said that she shared the email with all of the Board members and had permission to share it with Renee Haynes and the public for them to view/share. Judy Henderson said that the email "clears up a lot". Judy Henderson asks the public if there are any further questions or comments. FF James Dowling comments toward Chief Long, "Congratulations." Chief Long replies stating that he is looking forward to working with all of the fire fighters. No further comments from the public or board members; no action necessary on this point.

- B.** Discussion and possible action re: update on Station 371 tile floor repairs. The Board will discuss safety issues re: loose or missing tiles – Judy Henderson notes that there has already been a lot of work done regarding the damage to the floor. Tiles have been replaced since the last meeting. Captain Troy Shepherd advises the Board that the majority of the tiles have been replaced, with only approximately 20 tiles left to be replaced. Due to not having access to Renee Haynes' office, those tiles have yet to be replaced, but will be the following day. Capt. Shepherd said that besides Renee's office, there are few in the Captain's quarters and a few in the hallway that need to be replaced, and grout work to be completed. Once they are all set, the work will be done for now. Judy Henderson reiterates comments from the last meeting; the fix is temporary for now, and when the next fiscal budget comes about, new flooring for the entire station will be considered. Judy Henderson is still concerned about safety issues; she wants to make sure that any areas needing repairs in the future are properly marked off until the repairs can be made. FF James Dowling mentions that the tiles were laid improperly, and that eventually they will all need to be replaced. Captain Troy Shepherd advised the Board that they had a representative from Lowes come out and give a quote on what to do about the flooring. The representative had good information as to how to go regarding the flooring, what to lay, and how to lay it. Judy Henderson replies by reiterating comments made from the previous meeting that our first obligation is to acknowledge and fix the immediate safety issues, then later, once the new budget is set for the next fiscal year, long term considerations be sought. Stacy Smith mentions that anything for this point forward regarding station issues and operations should be brought to the Chief, then if needed, to the Board for final say. Charles Main is in agreement with Stacy Smith, now that Chief Long has accepted, such issues should be taken. Charles Main also mentions the \$500 allocation for the purchasing the supplies for the repairs has evidently been utilized as the repairs are in the process of being made. No further comments; no action necessary on this point.

8. **ADJORN** – Motion made by Charles Main adjourn the meeting; 2nd by Harry Thomas. Call to vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 passed – meeting adjourned at 5:23 PM