

HARQUAHALA VALLEY FIRE DISTRICT BOARD

Minutes for Regular Meeting MONDAY, JANUARY 26, 2015 6:00 PM

The Harquahala Valley Fire District Governing Board (**HBFD**) convened in a Special Meeting on Monday, January 26, 2015 at 6:00 pm at Fire Station 371, 51501 W. Tonto Street, Tonopah, Arizona, 85354.

Chairperson Judy Henderson advised that the Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3)(4) for legal advice with the District's attorney on matters as set forth in any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and a variable thereto will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

1. CALL TO ORDER

Chairperson Judy Henderson called the Meeting to order at 6:00 P.M. noting that the date is incorrect on the agenda and advises that the error can be fixed and ratified at a future meeting.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag of the United States was given by all in attendance.

3. ROLL CALL OF BOARD MEMBERS

Roll call conducted; those present were Susan Combs, Charles "Chip" Main, Judy Henderson, (Chairperson), Harry Thomas (Clerk), and Stacy Smith. All sitting Board Members were present.

4. CALL TO THE PUBLIC

Judy Henderson (Chairperson) states that the Call to the Public will be moved to the end of the meeting.

5. APPROVAL OF THE MEETING MINUTES OF THE FOLLOWING MEETINGS:

Regular Board Meeting of September 25, 2014

Special Board Meeting of December 1, 2014

Special Board Meeting of December 8, 2014

Regular Board Meeting of December 19, 2014

Special Board Meeting of December 29, 2014

Special Board Meeting of January 12, 2015

Special Board Meeting of January 19, 2015

Charles Main makes a motion that the meeting recess until all of the board members are back together due to Judy Henderson (Chairperson) stepping out for personal reasons. 2nd

– Susan Combs. Charles Main asks all in favor, and all remaining board members say “Aye.” – **Meeting stands at recess.**

Charles Main makes a motion that the meeting resumes. 2nd – Susan Combs. Charles Main asks all in favor, and all board members say, “Aye.” **Meeting resumes by consensus.**

Judy Henderson continues meeting with the approval of the above listed meeting minutes. Susan Combs requests to comment regarding the approval of the meeting minutes; she states, that according to the Open Meeting Laws, board meeting minutes do not have to be approved in an open meeting. Meeting minutes just need to be made available to the public, and archived after board approval for archive.

Motion for written meeting minutes to be archived for all minutes excluding January 19, 2015 which will be tabled until next meeting made by Susan Combs, as the minutes for January 19, 2015 had not yet been transcribed. 2nd – Charles Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

6. REVIEW AND APPROVAL OF FINANCIALS OF THE FOLLOWING MONTHS

December 2014: Stacy Smith makes a motion to table the financials until the “Interim Chief” is hired due to multiple areas being over-budget. Discussion of the budget continued amongst the board members, concentrating specifically on the areas listed as over-budget. Judy Henderson specifically brings up the cost of overtime (line item 6850) being over budget. Concerns are that the budget is over with 6 months left in the fiscal year. Judy Henderson proposes to the board that we have a Special Meeting to specifically discuss the budget issues. Judy Henderson states that she has already be in contact with the District’s attorney about the issue. She states that the attorney is looking at the new rules. He sent Judy Henderson a “Financials Standard Matrix” to review. She says that it summarizes the duties of the Board, specifically A.R.S. 48-807. “The District must report to the County Treasurer and the Board of Supervisors within 10 days by certified mail the financial reports of the District if the cash flow projections indicate an adverse act on operations or liquidity.” Judy Henderson states that the District is now on notice and must follow through with reporting. Further discussion regarding financial approval to be postponed until an Interim Chief is hired, as well as the District making sure proper contact is made the County Board of Supervisors as stated in A.R.S. Motion to table the December 2014 financials until a later date made by Stacy Smith. 2nd – Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

7. REPORTS

A. Report from Chief – N/A

B. Report from Chair – Judy Henderson (Chairperson) – “I am happy to now have a (5) five person board. It seems we’re working well together. I enjoy the debates with board members on topics. Our work is cut out for us. I appreciate board member’s dedication to better our Fire District.”

8. REVIEW AND SIGN ALL CHECKS AND INVOICES \$2500.00 AND OVER

None

9. BUSINESS

A. Ratify Open Meeting Violation A.R.S. 38-431.02 (h) Chapter 7.3.6 Special and Standing Committees and Subcommittees: This ratification is regarding the Board appointing a subcommittee to give a report regarding their opinions on the open board seats. The first organizational meeting did not have an agenda, yet the second meeting did have an agenda. So this ratification is for the first meeting having violated the Open Meeting Law 38-431.01 (a) (6). (Special and Standing Committees). Motion to accept the ratification of the violation of the Board Subcommittee posted agenda for the first organizational meeting that was held made by Charles Main, 2nd – Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

B. Ratify Open Meeting Violation A.R.S. 38-431.01 (A) – Meetings shall be open to the public: Judy Henderson states that in Special Meeting held January 12, 2015 she stated that she would prepare draft for employment agreement for the Interim Chief for circulation amongst the Board members by the following Special Meeting held on January 19, 2015, yet Judy Henderson failed to complete the task she agreed to, yet the Interim Chief’s employment agreement was discussed as outlined on the agenda. Motion to accept ratification of violating Open Meeting Law A.R.S. 38-431.01 (A) made by Harry Thomas, 2nd – Stacy Smith. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

C. Acceptance of Agenda and minutes from subcommittee: There were no members in attendance from the subcommittee, nor were the Agenda or minutes provided for acceptance.

D. Terms of Newly Appointed Board Members: This item had been tabled from the meeting held on December 29, 2014 (error on agenda to be ratified at a later date – December 29, 2014). Terms: Susan Combs originally stated that she was open to

whichever term, but changed her mind at this meeting stating that she decided she wanted the 4 year term (was first choice for open seat and chosen unanimously by all standing board members at the time of appointment); this term will end in 2018, and Stacy Smith term to end in 2016. Stacy Smith inquired as to whether or not the term dates had been confirmed, and Judy Henderson stated that she had not yet received a response regarding her inquiry. Judy Henderson stated that “hopefully” by the next meeting she would have the information regarding the time frames of the two terms to be filled. Stacy Smith made a motion to table the term limits until further information is received; 2nd – Harry Thomas. Call for vote:

Susan Combs – No

Charles Main – No

Judy Henderson – No

Harry Thomas – Yes

Stacy Smith – Yes

3-2 – not passed

Susan Combs makes a 2 part motion, (1) being that she was first choice by the standing board – Susan Combs takes the longer of the two terms and Stacy Smith takes the shorter of the two terms, and (2) table the ending dates (time frames) of the terms until Judy Henderson received definitive dates; 2nd – Charles Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 - passed

- E. Accounting Professionals, LLC Audit inquiry regarding June 30, 2014 audit. Presentation by Matthew Breecher, Director of the Audit for Accounting Professionals, LLC, and Tony Breecher, Legal Department representative for Accounting Professions, LLC regarding preliminary inquiries of the Governing Board in order to determine the extent of audit testing prior to the performance of fieldwork for the June 30, 2014 audit engagement. The company takes “samples” of the areas to be audited. The entire area IS NOT audited, thus it is not an indicator as to all of the issues that may actually be at hand. Matthew Breecher states that he was brought in to evaluate the Board regarding possible violations of Open Meeting Laws that could cause a liability to the District. He also notes that the final cost of the audit will most likely exceed the amount originally estimated by the company. Matthew Breecher states that the sole purpose of the audit is the reasonableness of the financial statements for which the company is responsible. Matthew Breecher states that if the Board has any questions they can feel free to ask at any time. Matthew Breecher states that the company reports/works directly to management, and once they are completed with their investigation/audit, then the reports are taken to the Board for final review. The major concern of the company is the non-compliance issues; some minor, some major. Matthew Breecher stated that at the end of the audit period, the Board will receive 3 reports: Auditor’s Report, Schedule of Findings, and Accountant’s Report (overview/summary). Deadline of Audit: February 28, 2015. If deficiencies are found,

the District MUST get deficiencies corrected in a timely manner (“timely manner” is subjective).

- F. Public Information Officer: previous PIO Christina Cox (now known as Falbo) requests that her PIO pay be reinstated – Stacy Smith makes a motion to table until an Interim Chief is hired; 2nd – Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – No

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

4-1 - passed

- G. Emails regarding HVFD Board Members

1. Discussion regarding use of emails for HVFD business: NO BCC emails – Charles Main makes a motion to eliminate any Blind Copy emails (best practice); 2nd – Susan Combs. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 - passed

2. Discussion regarding devices and their use for the HVFD Board Members including being provided with devices for Board Members – possibility of each Board Member in the future to receive a “tablet” for Board duties.
3. Discussion regarding Disclaimer regarding HVFD Board Members’ emails – make a signature item; needs to be generic. Charles Main makes a motion to table until a future date; 2nd Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

4. Discussion regarding Policy and By-Laws update regarding Board Member emails. No policy or by-laws currently written. Susan Combs makes a motion, 2nd Charles Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

5. Discussion regarding variables thereto on Board Members emails. – No comments from the Board regarding this topic.

H. Discussion regarding District Attorney’s advice regarding consideration of Brenda Trachina as a Human Resource Consultant for the HVF District to include, but not limited to:

1. Investigation of harassment Claims
2. Consultant for Hiring a Fire Chief
3. Employment Agreements
4. Policies and Procedures

Judy Henderson states that she would recommend that Brenda Trachina be invited to a District’s Board Meeting to make a presentation regarding what she can offer the District (services, costs, etc.).

Susan Combs makes a motion that this item be tabled until more information is received regarding Brenda Trachnia and what she can offer the District regarding her services, 2nd Charles Main. Call to vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – No

4-1 – passed

I. Discuss and amend Time Clock policy – Discussion of no accountability at the “admin level” was brought up at previous meetings. A draft of a policy needs to be put in place. Policy currently reads, “All non-exempt hourly employees will clock in and out at the beginning and ending of their shift. Whenever possible, the employee should utilize the time clock for reporting hours, cases where they are engaged in duties outside an assigned shift, there will be cases where the use of the time clock is impractical; examples: offsite meeting or training event that does not originate where the clock kiosk is located. In those situations, the time card should be utilized to report hours.” Judy Henderson continues to read from AFDA handbook. Judy Henderson mentions that the time clock that was provided to the District was donated. Per the information noted in A.R.S. 48-805 (B) (11), authorizes the Fire District being allowed to take donations of money and/or property, yet the requirements associated with the donation must be followed; the requirement for this donation was that ALL employees will clock in and out to account for their hours. Complaints from the public regarding this issue have been brought to Judy Henderson’s attention that the District has not complied with the requirements associated with the donation of the time clock. Motion made by Susan Combs to amend the time card policy, striking the term “non-exempt” to “All Employees”, 2nd Stacy Smith. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 - passed

The updated to this policy effective Saturday, January 31, 2015 (beginning of next pay week).

- J.** Discuss and accept new Board Clerk – Motion made by Susan Combs to table this subject due to letter of resignation from current clerk, Harry Thomas, not having been submitted, 2nd Charles Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

- K.** Discussion regarding transcription of minutes of Board Meetings – Due to the past transcriptionist not fulfilling duties as agreed, Susan Combs (current Board Member) has offered to transcribe minutes of Board Meetings. Judy Henderson confirms that Susan Combs is still willing to transcribe all meetings, and Susan Combs said, “Yes.” Motion made by Charles Main that Susan Combs will be given the duties of transcribing the minutes of Board Meetings, 2nd Stacy Smith. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

- L.** Discussion of Dan Caudle’s request of 3 weeks of vacation pay – Contract requirement was for 2 years, but failed to fulfill contract; signed on January 30, 2014, resigning the first week of January 2015, not even completing a full year. Currently under review by the District’s attorneys. Motion to table this subject until we get advice from the District’s attorney made by Charles Main, 2nd Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

- M.** Report from Engineer/FF George Denny regarding uniforms from Special T’s – Report given by FF James Dowling (in Eng/FF George Denny’s stead): Order #K4-55 – Port Authority (brand name), white polo shirt; embroidery w/ HFD logo costs \$33.44/shirt (2 days turn around for current logo, 4 day turn around for new logo).

- N.** Discussion regarding Insurance Coverage for Board Members - Insurance coverage for Board Members currently is VFIS Insurance Company; \$7 million in coverage (suggested). Judy Henderson mentions that a review of the policy should be completed. Motion made by Charles Main to make a reasonable request of Wyatt Wong (District’s insurance representative) to attend a Board Meeting to go over our riders’ policy coverage, and answer any other questions the Board Members may have regarding the District’s current insurance coverage, 2nd Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

- O. Discussion regarding contacting the District’s Attorney. *The Board will define the appropriate contacting of the HVFD’s District Attorney, and consequences regarding inappropriate contact.*

Judy Henderson sites the Fire Board Members’ By-laws: page 5, point 12. Private legal counsel shall be approved and retained by the HVFD Board. Judy Henderson states that any and all contact made by anyone outside the Board’s approval should not be tolerated. William Whittington is the retained attorney for the District. Judy Henderson states that Mr. Whittington will not respond to any communications in which he feels is inappropriate. Judy Henderson states that anytime the attorney is contacted that she gets “CC’ed” via email regarding the communication, no matter what it is. Charles Main inquires as to the charges incurred by the District, whether or not the financials are up to date with such current charges. Charles Main points out that the Board Members can contact the attorney at any time, but questions the accountability of costs accrued by individual Board Members. Judy Henderson agrees that this topic needs to be “spelled out” in the by-laws, which need to be reviewed/re-visited. Judy Henderson states that other than her as the Chairperson, there is no reason that any other Board Member should be contacting the attorney. Judy Henderson states that the by-laws were updated (March 28, 2013) stating the aforementioned due to prior administration “racking up large attorney bills”. Judy Henderson states that anyone who makes contact with the attorney without the Board’s approval should seek personal counsel, or pay the portion of the bill which they incurred. Judy Henderson was requesting a motion that any additional charges to the District be reimbursed to the District for inappropriate contact to the attorney. Question asked by Charles Main: “How do we define ‘inappropriate’?” Judy Henderson replies, “Outside of our by-laws.” Stacy Smith says, “Non-approved by the Board.” Judy Henderson states that the by-laws need to be written more “black and white”. Judy Henderson still seeking motion regarding the discussion of attorney contact and reimbursement. Charles Main states that if seeking monetary reimbursement, this could result in civil action being taken against the individual in question. Judy Henderson states that disciplinary action could be taken for inappropriate use, but that takes an entire chain of command. Judy Henderson still seeking motion, yet rewording stating that inappropriate contact to the attorney will be disciplined by the Chief upon discovery. Susan Combs makes a motion that the Board leaves the decision of appropriateness to the attorney. No second. Motion to table this subject made by Charles Main until the by-laws can be reviewed/re-visited, 2nd Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

Motion for a recess by Charles Main for break, 2nd Harry Thomas. Call for Vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed – Meeting at recess for break

Motion for meeting to return to order made by Susan Combs, 2nd Charles Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed – Meeting resumes

- P.** Revisit and discuss the definition of hours to be worked by the Interim Chief – This will be formally stipulated in the contract/agreement set forth upon the hiring of the Interim Chief. Minimum of 40 hours in an Administrative capacity. Actual working hours will be determined (i.e. 5 days a week at 8 hours a day, 4 days a week at 10 hours a day, questionable number of days totaling up to 40 hours for the work). Susan Combs mentions the reason she brought up the possibility of a 4/10 schedule is the Interim Chief will be paid a travel stipend. Working the 4/10 schedule, the District will only be paying for four days of travel instead of 5 days, saving the District some money. The 40 hours worked would then fall on the accountability of time (referring back to time clock, and accountability of hours previously discussed in the meeting). Wording in the contract/agreement would be as follows (or close to): Must work a minimum of 40 hours a week in an administrative capacity.
- Q.** Close of Posting for Interim Chief and Acceptance of all Letters of Interest – The close for the posting was on this date (Monday, January 26, 2015 at 5:00 p.m.). Judy Henderson asks Renee Haynes (office manager) if the Board is in possession of all letters received. Renee Haynes states that there were 2 inquires received where letters of intent were received and available, but she was unable to download their resumes, sending requests back to those individuals to resend in an alternative format so she could hopefully download them and send to the Board Members (Mike Fusco and Robert Wirtz). Stacy Smith makes a motion to close the posting for the Interim Chief position and accept all letters received for review/consideration, 2nd Harry Thomas. Call for vote:
- Susan Combs – Yes
- Charles Main – Yes
- Judy Henderson – Yes
- Harry Thomas – Yes
- Stacy Smith – Yes
- 5-0 – passed**

R. Discussion of Employment Agreement Drafts –

1. Internal Applicant Draft – draft created by Susan Combs. This version is not necessary due to no Letters of Interest received from any internal sources/employees. Statement made by FF James Dowling on behalf of those interested regarding the Internal offer made: There were quite a few individuals who were interested in stepping up and filling the position, but due to personal issues and set family schedules, they were unable to make arrangements to rearrange those personal schedules where it would accommodate/commit to the requirements set forth by the Board to fill the position. Charles Main thanks all fire fighters who were interested and appreciates the fact that they were not only honest with the Board and District, but with themselves knowing they wouldn't be able to fulfill the commitment requirements.
2. External Applicant Draft – draft created by Judy Henderson. Copy supplied to all Board Members for review. The Board Members discuss all sections of the draft, finding minor errors that need to be corrected, and discuss minor updates, details, and additions to be made (entire draft read aloud to the Board and public). Charles Main makes a motion to accept the revised External Applicant Agreement (making the minor corrections, updates, details, and addition) and submit to attorney for review after the corrections, etc. are made, 2nd Harry Thomas. Call for vote:
Susan Combs – Yes
Charles Main – Yes
Judy Henderson – Yes
Harry Thomas – Yes
Stacy Smith – Yes
5-0 – passed
3. District Attorney to review Draft (see point 2 above and vote)

S. Discussion of all Applicants for the Interim Position and possibly select one.

1. How many Applicants to consider for the Interim Chief selection process? There are a total of 19 applications received. Need to discuss the number of applicants that are going to be considered. Susan Combs makes a motion that the discussion of the applications be tabled until the next meeting due to not all of the Board members not having reviewed all of the applicants in depth, to include the ones received prior to this meeting, picking top 7 Interim Chief applicants (personal) bringing to the next meeting to be discussed, 2nd Charles Main. Call for vote:
Susan Combs – Yes
Charles Main – Yes
Judy Henderson – Yes
Harry Thomas – Yes
Stacy Smith – Yes
5-0 – passed
2. Starting Date for the selected Interim Chief. Motion made by Susan Combs to table the start date until the next meeting, 2nd Charles Main. Call for vote:
Susan Combs – Yes
Charles Main – Yes
Judy Henderson – Yes
Harry Thomas – Yes

Stacy Smith – Yes

5-0 – passed

T. Plan next Special meeting and date it will be on – Motion for next Special Meeting made by Susan Combs to be held on Monday, February 2, 2015 at 6:00 p.m., 2nd Charles

Main. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 - passed

10. CALL TO PUBLIC

Renee Haynes – suggestions/opinions regarding application process; request for corrected agenda was made multiple times, but no response; states she is here for the District to protect the Board and the District being the office manager.

James Dowling – Letter from Christina Cox (Falbo); Draft resolution other Fire Districts: insurance Arizona Metropolitan Trust: basics – offer more reasonable insurance (medical, etc.) to District employees, it could inspire new or enhance current benefits with savings

Frank Haas – 1) States that the Board shouldn't vote on anything due to errors on agenda, 2) Attorney consultation considerations – Chief, Renee, etc., 3) possible violation regarding open meeting laws (Judy, Harry, Stacy traveled together to AFDA conference)

Renee Haynes – PIO recommends that there be one on each shift so the information could be disseminated correctly (i.e. correctly report incidents for their assigned shift); agenda – appropriate to contact employee when putting them on the agenda to discuss pay via email with a response required so they can attend if they so wish to. She states that individuals' pay/wages should be discussed in executive session, but this is her opinion.

Stan Wagaman – Interim Chief Applicant; showing interest in becoming possible “finalist” for Interim Chief Position, states that he has researched the District, and is looking forward to becoming part of the District

Joy Gomez (New Harquahala Generating Company - NHGC rep) – Agenda issues – improperly noticed meeting – stated that ratification is for inadvertent mistakes, not known; subcommittee recommendation review information – not appointed by Board until December 19, 2014, only had one meeting that was posted, and information was submitted by Michael Haynes, committee chair, to the Board.

Judy comments: agenda misprints can be ratified at another meeting as per information received by attorney; subcommittee information rebuttal – did have a meeting (organizational meeting)

Joy Gomez – continues stating that she believes that community meetings do not have to abide by open meeting laws until they are approved/appointed by the District's standing Board, which they were appointed at the December 19, 2014 meeting. Prior to 12/19/14 meeting, the community does not have to provide documentation.

Renee Haynes– board agreed to allow community to form a committee, then didn't accept the community sub-committee until the 12/19/14 meeting, which any communications prior to that date did not have to follow open meeting laws.

Frank Haas – Stated the board did not follow recommendations given by the community sub-committee; stated that the Board did not represent community as a request was made that Stacy Smith not be appointed to the board, yet the standing Board at the time did not follow requested recommendation/request.

11. **ADJOURN** – Motion made by Stacy Smith, 2nd Harry Thomas. Call for vote:

Susan Combs – Yes

Charles Main – Yes

Judy Henderson – Yes

Harry Thomas – Yes

Stacy Smith – Yes

5-0 passed

Meeting adjourned at 9:08 p.m.