



Harquahala Fire District

Minutes of Regular Board Meeting

Thursday, June 24, 2014 at 5:30 pm

The Harquahala Valley Fire District Governing Board convened in a Regular Meeting on June 24, 2014 at the Harquahala Valley Fire Station located at 51501 W Tonto Street, Tonopah, AZ 85354.

Call to Order: Chairman Michael Haynes announced Call to Order and commenced with the meeting at 5:30 pm. The Pledge of Allegiance to the flag of the United States of America was recited by all in attendance.

Roll Call of Board Members: Chairman Michael Haynes proceeds with roll call of board members. Judy Henderson - Present, Frank Haas - Absent, Michael Haynes - Present, Charlie Kooistra - Absent, and Russell Smith - Present.

Call to Public: Chairman Michael Haynes proceeded with the Call to Public Judy Henderson voiced some concerns of the \$1000 APS bill. She checked the thermostats around the station and found that some of them are set to low. One was set at 60°, 68° and 72° this is not acceptable. She checked with Tonopah Fire and they have theirs set to 79°. Also while checking she noticed gaps in around the doors and Air conditioning units you can see daylight. The flex tubes duct work which is not efficient and should be considered to be replaced. The Board should considering installing Solar and maybe changing to one meter. The meter fees are \$224 and \$206 per month.

Approve Minutes of Regular Board meeting of April 24, 2014: Judy makes the motion to approve the corrected minutes from the Regular Board meeting of April 24, 2014. Russell seconds the motion. Chairman Michael Haynes takes a vote to approve the corrected minutes from the Regular Board meeting of April 24, 2014. Michael - Yes, Russell - Yes, and Judy - Yes.

Approve Minutes of Special Board meeting of May 5, 2014: These minutes were approved on May 29, 2014, no additional action needed on this item.

Approve Minutes of Regular Board meeting of May 29, 2014: Judy makes the motion to approve the corrected minutes from the Regular Board meeting of May 29, 2014. Russell indicated that he was not at the meeting and cannot vote. Chairman Michael Haynes will table the approval of the May 29, 2014 minutes until a majority vote of 3 or more can be achieved.

Reports and Correspondence:

Chief's Report.

- May calls - EMS 18, Fire 7, HazMat 1 and service calls 3.
- Financials: Chief Caudle provided a snapshot summary of the financials up to June 24, 2014.
- Apparatus - Brush 372 is still back, however there was a crack in the pump diaphragm. This will not affect the truck operation and will be covered by the warranty.

- Station the issue regarding the thermostats has been addressed. Also when check the T1 wiring there were several fractures were discovered in the flex duct.
- EMS Inventory - Fire Fighter Cox is responsible for stocking and was asked to develop a standardized inventory system.
- Research for coolers for EMS Compartments. This will enable the compartments to contain additional drugs that require refrigeration and fluids. Such as IV Fluids.
- Meetings the Chief discussed the meetings attended.
- Administrative:
 - o Internet T1 has been set-up and is working fine wireless, however there is a lot of feedback they are getting on the wired lines. The computer lines are a mess and may need to be replaced. They may do quick fix for the fractures in the flex ducts while they are under the building. However they may need someone to come in to replace the lines. The wires need to be fixed to access the CAD lines and the Time clock.
 - o Hiring process was completed this weekend. There was 27 applicants and 6 were selected 3 EMS and 3 Paramedics.
 - o He was notified of the Financial Responsibility for Board Members and Fire Chief's will be required by all member next year. There is no grandfather clause which will require all members to take. The classes may be offered online.

Discussion and Possible action to May Financials and Fiscal 2014-2015 budget:

Discussion was held in regards to the items presented by the Chief and items on the financial reports. The Chief has advised that the 2014-2015 Fiscal Budget has been sent to the County.

Resolution 1406-1 to replace 2 board members whose term will expire this year.

Documents were signed by the Chairman Michael Haynes and Secretary Judith Henderson.

Administrative SOG's: The Chief reviewed the SOG's some of them are Operational Guidelines. These provide guidelines to follow and are in line with the guidelines established other Fire Departments within the County. Russell makes the motion to approve the SOG's as written. Judy seconds the motion. Chairman Michael Haynes takes a vote to approve the SOG's as written: Judy - Yes, Michael - Yes and Russell - Yes.

Discussion for Grants, Ambulance and District Resident Mapping: Judy was wondering if any additional grants in the process or they are planning. Chief reviewed the grants but indicated that the grant cycle really begins in late October or early November when Federal funds will be available. Research in regards to the Ambulance service however the state has not revised the laws. Maybe working jointly with Tonopah and Buckeye Valley during the next fiscal year. District Resident Mapping they need an address there is a lot of people out here that do not have an address. Unless they call on a cell phone they would get the GPS. The CAD system will not work with the residents that live off the grid or do not have an address. Harry will give the Chief the names of the residents that are off the grid.

New Discussion of Mentor Team for Local High Schools: Judy was wondering why we do not go to the High Schools to mentor students into guidance into Fire program. They already have families out here and are invested into the community. The community Explorer program may be a better option which are engage people within the ages of 16 to 21.

Russell makes the motion to adjourn the meeting. Judy seconds the motion. Chairman Michael Haynes takes a vote to adjourn the meeting. Russell - Yes, Michael - Yes, and Judy - Yes.

Adjourned at 6:56 pm.