

# HARQUAHALA VALLEY FIRE DISTRICT

## NOTICE OF REGULAR MEETING

The Fire Board of Harquahala Valley Fire District will meet on Monday May 18, 2015 at 6:00 p.m. The meeting will be held at the Fire Station #11, located at 91301 W 710th St. Tonopah, AZ 85354. The Board may meeting will be held at the Fire Station #11, located at 91301 W 710th St. Tonopah, AZ 85354. The Board may vote to go in to executive session on any agenda item, pursuant to A.R.S. 38-431.03(A)(3) for legal advice with the District's Attorney, Board Members or other personnel as permitted by telephone, A.Z.C. 85354. The Board conference, as

following topics and a variable thereof, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL OF BOARD MEMBERS

#### 4. CALL TO PUBLIC

Consideration of comment from the public. Those wishing to address the Harquahala Valley District Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take legal action on any item raised in the Call to Public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to questions directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to Public due to restrictions of the Open Meeting Law.

#### 5. APPROVAL OF MINUTES

March 02, 2015 correction talked from April 20, 2015 Regular Meeting  
April 06, 2015 Special Meeting  
April 20, 2015 Regular Meeting  
April 27, 2015 Special Meeting  
April 29, 2015 Special Meeting  
May 02, 2015 Special Meeting  
May 11, 2015 Special Meeting/Workshop

#### 6. FINANCIALS

A. Discussion and possible action re: approval of April 2015 Financials.

#### 7. REPORTS AND CORRESPONDENCE

The governing body may not propose, discuss, deliberate or take action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Chair's report or the Chief's report may be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision at a later date.

A. Chair's Report

B. Chief's Report

## 8. EXECUTIVE SESSION

A. Possible vote to go into Executive Session for legal advice pursuant to A.R.S.38.431.03(A)(3) and for instructions to attorney pursuant to A.R.S.38.431.03(A)(4) regarding:

1. Board Bylaws.
2. Chain of Command Policy.
3. Social Security issue.
4. Haynes matter.
5. Fire Chief's performance review; contract issues.

B. Possible vote to go into Executive Session for personnel matters pursuant to A.R.S.38-431.03(A)(1) re: Fire Chief's performance review; contract issues.

## 9. BUSINESS

- A. Discussion and possible action re: Budget update. Schedule a Special Meeting for budget workshop.
- B. Discussion and possible action re: New Harquahala Generating Co; history, update, payment.
- C. Discussion and possible action re: social security issue; status report from Jack Wood on investigation.
- D. Discussion and possible action re: contracting with an outside individual or company to prepare Board minutes.
- E. Discussion and possible action re: Business hours; posting requirements.
- F. Discussion and possible action re: District website, access, updates, mission statement.
- G. Discussion and possible action re: Records request procedure/requirements.
- H. Discussion and possible action re: Check signing procedure for Board members.
- I. Discussion and possible action re: Providing bank and credit card statements to Board members for use at regular meetings.
- J. Discussion and possible action re: District policies; updating procedures; approval; storage.
- K. Discussion and possible action re: Chain of Command policy.
- L. Discussion and possible action re: uniform/dress code policy.
- M. Discussion and possible action re: review, possible modification and adoption of Board Bylaws.
- N. Discussion and possible action re: update on compensation study by Brenda Tranchina.
- O. Discussion and possible action re: possible contract with Brenda Tranchina to develop a HR Policy Manual; discussion and possible action re: policies to be developed first.
- P. Discussion and possible action re: clear guidelines defining \$2500. spending limit by Chief.
- Q. Discussion and possible action re: Fire Chief's performance review; contract issues.

## 10. ADJOURNMENT

DATED THIS 15 day of MAY, 2015

SIGNED: Harry Thomas  
BOARD CLERK

If any disabled person needs any type of accommodations, please notify the Harquahala Valley Fire District prior to the scheduled meeting time.

## Notice of Executive Session

Friday, May 15, 2015

Chief Michael Long  
51501 W. Tonto St.  
Tonopah, AZ. 85354

Dear Chief Long,

This is to advise you that the Harquahala Valley Fire District Governing Board will meet in executive session at its next meeting date on Monday, May 18, 2015 at 6:00 p.m. at Station 371, located at 51501 W. Tonto St. Tonopah, AZ. 85354, to discuss Fire Chief's performance review; and contract issues. You may request that the discussion take place during the Harquahala Valley Fire District's public meeting rather than executive session.

Best regards,

A handwritten signature in black ink that reads "Judith Henderson". The signature is written in a cursive style with a small flourish above the letter 'i' in "Judith".

Judith Henderson  
Chairperson HVFD