

MINUTES FOR REGULAR MEETING

May 30, 2013 at 5:32 PM

The Harquahala Valley Fire District Governing Board convened in a Regular Meeting on May 30, 2013 at the Harquahala Valley Fire Station located at 51501 W. Tonto Street Tonopah, AZ.

CALL TO ORDER: Chairman Michael Haynes announced Call to Order and commenced with the meeting. The Pledge of Allegiance to the flag of the United States of America was recited by all in attendance.

ROLL CALL: Chairman Michael Haynes proceeded with roll call of board members.

Board Members Judy Henderson announced present

Board Member Frank Haas announced present

Chairman Michael Haynes announced present

Board Member Charlie Kooistra announced present

Clerk Joe Roman announced present

5 of 5 members were present

CALL TO PUBLIC: Chairman Michael Haynes proceeded with Call to The Public. No one step forth.

APPROVAL OF THE MINUTES:

Approval of the Regular Meeting Minutes for April 25, 2013 was at hand. Board Member Charlie Kooistra made a motion to approve the Meeting Minutes for April 25, 2013. Board Member Frank Haas seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes approving the Meeting Minutes for April 25, 2013.

CHIEF'S REPORT: Reported by Chief Sandell.

The fire district had 18 total dispatches.

1. Fire Fighter Holliday who was on light duty will be back on duty the first week in June. Captain Garcia's now on light duty.
2. Advised of an on the line of duty death of Phoenix Fire Fighter Brad Harper. It been tough on the fire fighting community.
3. AFDA conference will take place at the end of June. Those being sent to attended are Mike Holliday, Christina House, Renee Hayes, Michael Haynes and Joe Roman
4. This year's budget is closest at the year's end as we've ever had. Budget committee has completed a budget for 2013-2014 and is ready for approval for posting. A meeting has been set for next week between Chief Sandell and Maricopa County Tax Assessors Office Specialist and Treasure Office pertaining to tax issues and AFDAT.
5. Fire District training has been scheduled for tomorrow (53113) involving Air Evac.
6. House drug kits have arrived. The fire district will review the drug testing policy prior to any testing.
7. Fire Paramedic Christina Cox was nominated and received a Certification of Recognition for an award presented by West Valley Hospital at last week's event.
8. Wild Land Program is going well our fire district is in the West Valley Resource Group and we should be in good position to be dispatched this summer.
9. Apparatus committee has dealt with vehicle repairs i.e. alternator and battery BR371 and air conditioner repair for BR372.
10. Operational Guideline Committee hasn't had done much due to the annual budget and on the line of duty death.
11. Safety committee members will be attending SCF conference in June.
12. Promotional process was completed and Troy Shepherd and Dennis Black were each promoted to Captain.

Board Member Judy Henderson commented and advised during the meeting with Maricopa County Tax Assessor next week that he (Chief Sandell) inquire into approximate forty thousand dollars owed to the fire district by Maricopa County as it pertained to AFDAT as its relates to Arizona Revised Statutes based from the auditor's report based over a five year period.

FY 2013-2014 Proposed Budget Report review

Chairman Michael Haynes stated he and Chief Sandell discussed the proposed budget and due to a shortfall for this year's tax levy about \$ 405,000.00 it could affect the 2013-2014 budget.

Chairman Michael Haynes asked that we table the budget until we discussed it further and wait for the fire chief to meet with Maricopa Assessors and Treasure meeting and then we could have Special Session to discuss it further. The Contingency Fund was an area that the fire district wants to begin to increase in the amount of five percent and to come from levy increase.

OLD BUISNESS:

- A. Amendment of Chief Sandell's Contract. Board Member Judy Henderson made a motion to approve the Employment Agreement. Board Member Frank Haas seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes approving the Employment Agreement.

- B. Computers from HGP HGP Manager Tom Jenkins advised one computer less monitor would be made available next week.

- C. DP Section 421 Holidays the policy committee and Union were working to address the policy to allow additional holiday exceeding the state of Arizona's recognized holidays. The fire board decided to table this and address it further in June (2013).

NEW BUISNESS:

- A. Third Quarters Financial for this Fiscal Year.

The budget documents were from July 2012 to March of 2013. Chief Sandell advised that overtime was an issue and another employee is now on light duty which will have an impact of the funds for the last quarter. Chief Sandell stated that he's good with the funds and expenses for the remaining quarter. Chairman Michael Haynes advised the remaining budget costs verses the bank ledger is something we want to be aware of.

Board Member Judy Henderson made a motion to approval the Third Quarter Financials. Board Member Charlie Kooistra seconds the motions.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous vote approving the Third Quarter Financials

B. Payment to HGP for the amount of \$350,439.00.

Discussion was made to pay the HGP this month during this 2013-2013 budget year. No one was not in disagreement to pay the amount invoiced.

Board Member Frank Haas made a motion to pay Harquahala Generating Plant in the invoice amount of \$350,439.00. Board Member Joe Roman seconds the motions.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous vote approving the payment to HGP.

C. Headset for Engine 371

Chief Sandell presented the need for radio replacement. The radio's would be Motorola brand and installed in all four fire district vehicles along with several radio communicating head sets. Chief Sandell advised that the equipment items are in immediate need. The cost of purchase includes equipment, taxes and installation. Two quotes documents were provided to the fire board one from Creative Communications in the amount of \$6001.08 and the second also from Creative Communications in the amount of \$10,288.26.

The funds would be taken from the fire district's Capital Reserve Funds.

Board Member Judy Henderson made a motion to purchase the head sets from Creative Communications as quoted \$6,001.08. Board Member Frank Haas seconds the motions.

Board Member Judy Henderson made a motion to purchase the Motorola radio from Creative Communications as quoted \$10,288.26. Board Member Frank Haas seconds the motions.

Chairman Michael Haynes took a vote for both of the above.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous vote approving the purchase of radio's and headsets from Creative Communications.

D. Engagement Fee Proposal from Accounting Professional, LLC for ending June 30,2013.

The fire board discussed issues pertaining to Accounting Professionals LLC. Bord Member Judy Henderson stated the Accounting Professionals LLC did not inform the fire district in the past five years regarding monies amounting to about forty thousand dollars owed to the fire district by Maricopa County Treasurer

Chief Sandell was tasked to obtain additional quotes accounting firm quotes for the fire district. The fire board decided to table this agenda item.

Board Member Charlie Kooistra made a motion to table this agenda item.

Board Member Frank Haas seconds the motion.

The items listed on the agenda had been completed.

Board Member Charlie Kooistra made and motion to adjourn the board meeting. Chairman Haynes seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous vote approving to end the meeting. The Regular Board Meeting ended at 8:03 PM.