

MINUTES FOR REGUALR MEETING

April 25, 2013 at 5:32 PM

The Harquahala Valley Fire District Governing Board convened in a Regular Meeting on April 25, 2013 at the Harquahala Valley Fire Station located at 51501 W. Tonto Street Tonopah, AZ.

CALL TO ORDER: Chairman Michael Haynes announced Call to Order and commenced with the meeting. The Pledge of Allegiance to the flag of the United States of America was recited by all in attendance.

ROLL CALL: Chairman Michael Haynes proceeded with roll call of board members.

Board Members Judy Henderson announced present

Board Member Frank Haas announced present

Chairman Michael Haynes announced present

Board Member Charlie Kooistra announced present

Clerk Joe Roman announced present

5 of 5 members were present

CALL TO PUBLIC: Chairman Michael Haynes proceeded with Call to The Public.

President Troy Shepherd of the United Firefighter's Union local 4677 addressed the board.

President Troy Shepherd advised he later wanted to address the agenda item regarding Meet and Confer.

Carlo Millett gave a compliment to board clerk Joe Roman on the meeting minutes stating "they are really, really good".

Chip Main-advised he saw on the profit and loss statement (fire district's financials) the annual budget for the governing board of item 5840 in the sum of \$660.00. Officer Manager Renee Haynes who was seated in the audience advised it was for any expenses the governing board may have. She gave an example such an expense such as if the Governing Board members went to a conference. Board Member Charlie Kooistra asked if the money had been spent. Chairman Michael Haynes advised that only \$40.00 of the \$660.00 has been spent. Chip Main stated he just wanted clarification as to what it encompassed as it appeared to be a large broad item.

President Troy Shepherd of the United Firefighter's Union local 4677 addressed the board a second time and introduced a guest Steve Gilman of the United Phoenix Fire Fighters Association and their west side representative. He also said he (Troy) would like to refer to Gilman on any questions he himself is unable to later answer.

APPROVAL OF THE MINUTES:

Special Meeting Minutes March 22, 2013. Judy Henderson advised that they had already been approved. Records reviewed shortly thereafter showed they had already been approved on March 28, 2013.

Regular Meeting Minutes March 28, 2013. Board Member Charlie Kooistra made a motion to approve the Meeting Minutes for March 28, 2013. Board Member Frank Haas seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes approving the Meeting Minutes for March 28, 2013.

CHIEF'S REPORT: Reported by Fire Captain Rick Garcia. He advised for the month of April 2013:

1. 19 total calls for service, 17 EMS, 1 fire and 1 described as other.
2. Fire Fighter Holliday is recovering well and should back on regular duty in a month or month and a half.
3. A Budget Committee meeting is scheduled for 5/3/2013 at 2:00 PM. Fire fighters will give presentations on their line items.
4. Special Board Meeting is being requested for the middle of May for the approval of the budget for posting purposes so it could be considered for adoption in June.
5. Paramedic Jay Downing is sponsored and currently attending Advance Trauma Airway class.
6. Eight members participated in the IB training for labor and management.
7. The Public Education Cinco De Mayo activity is scheduled for this Wednesday.
8. In house drug test have been ordered by Paramedic Denny and should be in the next few days.
9. There is still nationwide medication shortage. We still have to get medications from our base hospital.

10. Paramedic Christina Cox is working on coordinating with flight crews for training in the district.
11. We received a Wild Land update form and the process for future billing.
12. Apparatus Committee Board member advised a lot more work has to be done.
13. More district policies will be ready for the next board meeting.
14. We are going to begin our own medical billing again for fire and EMS calls.
15. On May 15, 2013 the Captain's promotional process will begin.

Clerk Joe Roman, asked if the Medical Billing contract had any clause for termination. Office Manager Renee Haynes advise it is an at will contract, also that the biller advised she has been ill. Also no monies has been generated and that our district would need 501c.3. Office Manager Renee Haynes advised that we may be able to be refunded our initial set up fee.

Chairman Haynes Michael Haynes expands on the Fire Chief's report stating that he previously asked the Fire Chief to report to the fire board on the progress of our committees and sub committees and the topics being worked on. He also stated the fleet committee needs to share more information with the fire board. Furthermore, Chairman Michael Haynes stated that the fire board forgot to place the district's financials on the agenda. The financial may be placed onto the Special Meeting the Fire Chief requested for the middle of May. Additionally, Chairman Michael Haynes advised that the Safety Committee hasn't even met yet which has been a disappointment. Paramedic Matt Avey will be the Chairman of the Safety Committee.

Chairman Michael Haynes advised that he and the fire chief discussed Harquahala Generating Plant issues which were not included with the fire chief's report. He advised that information was left in board members boxes for review. The document will reveal information so that next month we can vote to approve the payment to HGP before end of the budget year.

OLD BUISNESS:

1. Computers from HGP, for our committees use. HGP Manager Tom Jenkins advised that they had a minor setback and should be available shortly. Clerk Joe Roman addressed the fire board of that he received an email from a couple of citizens which were forward to the fire chief and cc to FF Haugen in reference to a web site which had programs that may be used in lieu of purchasing programs in the event the laptops need programs.

2. The amendment of Fire Chief Sandell's Contract, Chairman Haynes advised Attorney Bill Whittington reviewed the contract and stated he was making comments and would be sending the fire board a revised contract. It should be available next week. It will be then passed out to the board members.
3. Meet and Confer Resolution, President Troy Shepherd of the United Firefighter's Union local 4677 advised that the resolution is a contract between the Harquahala Valley Fire District and the United Firefighter's Union local 4677. The Meet and Confer Resolution documents had been provided to the fire board members.

The Chairman Michael Haynes made a motion to move into a Meet and Confer Resolution with United Harquahala local 4677 PFFA Union. Board Member Charlie Kooistra seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes approving the Meet and Confer Resolution.

NEW BUISNESS: Policies sent by policy committee to fire board for approval to become district policies.

Section 424 Bereavement Leave

Board Member Frank Haas made a motion to adopt Section 424 Bereavement Board Member Charlie Kooistra seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous vote approving the DP Section 424 Bereavement Leave.

Section 421 Holidays

The policy has been discussed, tabled and sent back to the committee to revise the overtime issues and reduction of holiday from 15 day to 10 days.

The fire board recommends that the state recognized holidays.

1. New years Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veteran Day
9. Thanksgiving Day
10. Christmas Day

Board Member Frank Haas made a motion to table Section 421 Holidays. Chairman Michael Haynes seconds the motion.

Chairman Michael Haynes took a vote.

Chairman Michael Haynes advised the policy will be sent back to the policy committee.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes to table Section 421 Holiday and sent it to the policy committee.

Section 445 Leave Contribution to Fellow Employees

Board Member Charlie Kooistra made a motion to adopt Section 445 Leave Contribution to Fellow Employees.

Board Member Frank Hass seconds the motion.

Chairman Michael Haynes took a vote.

Board Members Judy Henderson-yes.

Board Member Frank Haas-yes.

Chairman Michael Haynes-yes.

Board Member Charlie Kooistra-yes.

Clerk Joe Roman-yes

5 yes for a unanimous votes approving the DP Section 445 Leave Contribution to Fellow Employees

The items listed on the agenda had been completed.

Board Member Frank Haas made and motion to adjourn the board meeting. Charlie Kooistra seconds the motion.

The Regular Board meeting ended at 6:55 PM.