



Harquahala Fire District

Minutes of Regular Board Meeting

Friday, December 20, 2013 at 5:30 pm

The Harquahala Valley Fire District Governing Board convened in a Regular Meeting on December 20, 2013 at the Harquahala Valley Fire Station located at 51501 W Tonto Street, Tonopah, AZ 85354.

Call to Order: Chairman Michael Haynes announced Call to Order and commenced with the meeting at 5:35 pm. The Pledge of Allegiance to the flag of the United States of America was recited by all in attendance.

Roll Call of Board Members: Chairman Michael Haynes proceeds with roll call of board members. Judy Henderson - present, Frank Haas - present, Michael Haynes - present, Charlie Kooistra - Absent, and Russell Smith - present.

Call to Public: Chairman Michael Haynes proceeded with the Call to Public

- Chairman Michael Haynes asked Tom if the Harquahala Generating Plant submitted the information for Joy in order to work on a new MOU to be presented to the Board. The Board will start planning the 2014-2015 Fiscal Year Budget the end of January and this will need to include in the budget. Tom advised that he will follow-up with Joy.

End of Call to Public.

Approve Minutes of Regular Board meeting of November 21, 2013: Judy makes the motion to approve of the minutes from the Regular Board meeting of November 21, 2013. Frank seconds the motion. Chairman Michael Haynes takes a vote to approve the minutes from the Regular Board meeting of November 21, 2013. Judy - Yes, Frank - Yes, Michael - Yes, and Russell - Yes.

Reports and Correspondence:

Chief's Report.

- November calls - EMS 9, Other 2.
- Financials: Chief Caudle provided a snapshot summary of the financials to date for November. Reviewed the results of the Auditor's analysis of the financials. Captain's payroll has been fixed. Fiscal year to date financials was provided to the Board for review. (July - November 2013)
- Equipment: Engine 371 needed repairs which included some that may be under warranty. The Extrication unit on B372 is repaired. New blinds were installed which cost \$500 the Fire Fighters provided the labor. There were minor odds and ends that were repaired or replaced.
- Training/Meetings:
 - o Attended PSPRS Meeting with the annual report.
 - o Attended Board Meeting with the Departments on Dispatch.
 - o Captain's meeting was held on the 16th. They have been talking with Phoenix and Avondale Fire Departments in regards to Captain and Engineer training.
- Administrative:
 - o VIFS had fixed the issues with Captain Garcia's claim and a check has been received.

- o Still looking at Internet access, had meeting with Phoenix in regards to Microwave Equipment. Still waiting for cost estimates.
- o They are looking into see what Board positions that will need to be filled for next year's election. This needs to be done by end of April or beginning of May.
- o Met with United to review Art work and setting up the web site.
- o HVFD's web site will have the minutes and agendas on the web site as required by ARS.
- o Christmas event to be held at 5 pm Saturday, December 21, 2013.
- o All probationary mid-term reviews have been completed.

New Business

- Review of October 2013 Financials. Discussion commenced in regards to the financials. Several questions were asked and answers were provided. Frank makes the motion to approve the financials for October 2013. Russell seconds the motion. Chairman Michael Haynes takes a vote to approve the financials for October 2013. Russell - Yes, Michael - Yes, Frank - Yes and Judy - Yes.
- Review of November 2013 Financials. Discussion commenced in regards to the financials. Several questions were asked and answers were provided. Russell makes the motion to approve the financials for November 2013. Frank seconds the motion. Chairman Michael Haynes takes a vote to approve the financials for November 2013. Russell - Yes, Michael - Yes, Frank - Yes and Judy - Yes.
- Administrative SOG's. The Chief provided several SOG's for Loss Damage & Property, and Computer Email, Internet Usage and Social Media. Frank makes the motion to adopt these SOG's with the corrections discussed. Russell seconds the motion. Chairman Michael Haynes takes a vote to adopt these SOG's. Russell - Yes, Michael - Yes, Frank - Yes and Judy - Yes.
- Discussion on Interim Chief's Employment.
 - o Frank makes the motion to go into Executive Session. Judy seconds the motion. Chairman Michael Haynes takes a vote to go into Executive Session. Russell - Yes, Michael - Yes, Frank - Yes and Judy - Yes.
 - o Frank makes the motion to return into Regular Session. Russell seconds the motion. Chairman Michael Haynes takes a vote to return into Regular Session. Judy - Yes, Frank - Yes, Michael - Yes and Russell - Yes.

Frank makes the motion to adjourn the meeting. Russell seconds the motion. Chairman Michael Haynes takes a vote to adjourn the meeting. Russell - Yes, Michael - Yes, Frank - Yes and Judy - Yes.

The meeting was adjourned at 7:00 pm.